

**PELHAM'S CROSSING COMMUNITY ASSOCIATION INC.
BOARD OF DIRECTORS MEETING
MONDAY, MARCH 28, 2016
Landmarc Real Estate, Fredericksburg, Virginia**

MINUTES

CALL TO ORDER & INTRODUCTIONS / ROLL CALL – 7:04 Call to order. Mike Gillis, Kevin Plourde, Oscar Najera-Molina and Chris Weaver present.

APPROVAL OF AGENDA- By acclimation.

RESIDENT FORUM: No residents present.

REVIEW OF MEETING MINUTES:

- October 5, 2015 *Pending not presented at meeting*

OFFICERS REPORTS:

- President- Email from Mike Black- The board reviewed the email from Mike Black notifying them that he would be stationed in Charlotte through 2016. Mike offered to remove himself from the board if the board so choose but asked to remain on as President. The board accepted Mike to remain in current position and asked that he avail himself via conference call at next meeting and or anytime quorum required. (Mike B. acknowledged and accepted request).
- Treasurer (Financials). The following financial reports were reviewed and accepted as presented: February 29, 2016, January 31, 2016 and the December 31, 2015 Year reports. The board further reviewed the DRAFT 2015 Audit Report and accepted as presented.
- Other Officers Report- Kevin Plourde announced that his house has sold and that he will be moving May 24th. He offered to remain on the board until he moves. He offered his treasurer position. The board voted unanimously to appoint Oscar as the Treasurer for the remainder of the year 2016. Kevin will remain as At Large Position.

MANAGERS REPORT:

- Related Party Questionnaire was presented to the board acknowledging Manager Relationship to proprietor DLW Handyman Services. Board acknowledged and accepted use of vendor by manager.
- Landmarc Option for Minute Taking- Michelle offered option to use Landmarc going forward to take and prepare minutes on behalf of board at hourly rate stated on exhibit of contract. Board voted unanimously to move forward this option until other minute taker can be secured.

OLD BUSINESS:

- County Waste Contract Renewal - Acknowledged and ratified e-vote to accept renewable contract with County Waste and increase – no change in service dates.

- **NEW BUSINESS:** No new business was discussed.

- **EXECUTIVE SESSION-** The board entered into executive session at 7:35 to review the delinquency report, the attorney status report, the ARC log and the Compliance log. The board exited executive session at 7:45

The meeting adjourned 7:45 (prepared by MW).