

**PELHAMS CROSSING COMMUNITY ASSOCIATION INC.
BOARD OF DIRECTORS MEETING
Wednesday, March 28, 2018
Landmarc Real Estate, Fredericksburg, Virginia**

MINUTES

CALL TO ORDER & INTRODUCTIONS / ROLL CALL - 7:05 Call to order. Mike Gillis, Brenda Steger, Chris Keyes-by phone, Oscar Najera-Molina, Gina Powers and Michelle Weisbrod were present.

APPROVAL OF AGENDA – Mike Gillis motioned to approve the agenda. Motion was seconded by Brenda Steger and approved by verbal vote.

Mike motioned to accept acknowledgement of Jennifer’s resignation, and assign Chris Keyes to Secretary. The motion was seconded by Brenda Steger and approved by verbal vote.

RESIDENT FORUM - One resident present.

REVIEW OF MEETING MINUTES:

- October 2nd, 2017 - Motion made by Oscar Najera-Molina to approve meeting minutes. Motion was seconded by Mike Gillis and approved by verbal vote.

OFFICERS REPORTS:

- President - None
- Vice President - None
- Secretary - None
- Treasurer - Michelle Weisbrod presented the February financial report for review. Mike motioned to accept the financials as presented and Oscar Najera-Molina seconded the motion. Approved by verbal vote.

MANAGERS REPORT:

- Michelle Weisbrod said not much damage was done by the storm. There are some trees down on Betsy and a tree down on Kupperton that needs to be cut up and put in the woods, she is still getting estimates.
- Michelle Weisbrod said the front entrance Stop sign was replaced in the amount of \$450.00. Chris Keyes motioned to replace Stop signs on Blakley/Napoleon and the one at new subdivision entrance at \$450 each. Brenda Steger seconded the motion. Approved by verbal vote.
- Michelle Weisbrod said that the entrance sign should be white on black letters Oscar Najera-Molina offered to paint the letters..
- Michelle Weisbrod said the yard sale will be the 1st weekend in May and the 1st weekend in October and she will advertise in the Free Lance Star.

OLD BUSINESS:

- Mike Gillis motioned to ratify the e-vote for the Landmarc contract. Motion seconded by Brenda Steger and approved by verbal vote.

NEW BUSINESS:

- Lawn Visions is not able to service the Cahill Pond anymore, but they will cut around the fence and a \$1500 credit will be discounted for the year.
- Chris Keyes motioned to accept Professional Grounds proposal for \$2300.00 to mow ponds at Cahill, Betsy and Francis. Mike Gillis seconded the motion and approved by verbal vote.
- Michelle Weisbrod will send everyone the new form for the auditor questionnaire.

EXECUTIVE SESSION:

- Motion to enter executive session made by Mike Gillis. Seconded by Brenda Steger at 7:37 PM.

- Motion to leave executive session made by Oscar Najera-Molina. Seconded by Brenda Steger at 8:18 PM.
- Oscar Najera-Molina motioned to write off the balance on accounts #19899 and #20117 the motion was seconded by Brenda Steger and approved by verbal vote.

ADJOURNMENT:

- Motion to adjourn is made by Oscar Najera-Molina. Seconded by Mike Gillis.
- Meeting adjourned at 8:20. Meeting Minutes prepared by Gina Powers.